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| **APPLICATION TO ORGANIZE A PRESS EVENT AT THE RUSSIAN INVESTMENT FORUM 2019*** ***Requests should be emailed to the Roscongress Foundation at*** ***veronika.soboleva@roscongress.org*** ***by 8 February 2019.***
* ***The Organizing Committee will only consider requests in which all fields have been correctly completed in Russian and English.***
* ***Photography and video recording are available as additional options and can be ordered via the personal web office.***
* ***Only the briefing hall supports simultaneous interpretation.***
* ***Please allow ten working days for consideration of your request.***
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| **Type of event:** |  *Press conference* *Press briefing* *Agreement signing ceremony* *Other (specify format)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
|  |  |  |  |  |  |  |  |  |  |  |
| **Topic/subject of agreement:** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Organizations signing agreement:** |  |  |  |  |  |  |  |  |  |  |
| **Speakers/representatives of organizations signing agreement:** |  *Full name/job title* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| *Full name/job title* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| *Full name/job title* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **Moderator:** | *Full name* |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | *Job title* |  |  |  |  |  |  |
| **Simultaneous interpretation****of event into English****(only available in press conference hall)** |  *Yes\** |  |  | No |  |  |  |
| ***Protocol and*** |  |  |  |  |  |  |  |  |  |  |
| ***administrative support*** |  | *Yes\** |  |  | No |
| ***services* required for press event:** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | *\* If protocol and administrative support services are required, a separate* ***application form*** *should be filled out.* |
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| **Date:** | *\_\_\_\_\_\_\_\_February 2019* |
|  |  |  |  |  |  |  |  |  |  |  |
| **Start time:** | *1. Exact start time:* |  | \_\_\_\_\_:\_\_\_\_\_ |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | *2. Range of* |  | *from \_\_\_\_\_*: | \_\_\_\_\_ to \_\_\_\_\_:\_\_\_\_\_ |
|  | *times:* |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | *If the exact start time of the event is important, complete part 1. If the start**time of the event is flexible, please indicate a range of times within which**the event can be held in part 2.* |
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| **Duration** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Location:** |  *Media work area (press centre, 230 seats)* *Press conference hall (press centre, 104 seats)* *Agreement signing hall 1 (press centre, 36 seats)* *Agreement signing hall 2 (conference hall area, 80 seats)* *Signing ceremony point 1(In the gallery near the plenary session hall)* *Signing ceremony point 2(In the exhibition area)*  |
| **Contact person:** | Full name/job title |
| Tel. |
| Organization |