**APPLICATION for booking an interview room at the Russian Investment Forum**

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| **Requesting organization:** |  |
| **Contact person at organization:** | Surname: |
| First name: |
| Patronymic (if applicable): |
| Job title: |
| **Contact information:** | Tel.: |
| Email: |
| Tel. (alternative): |
| **Date of interview:** | \_\_\_\_ \_\_\_\_\_\_, 2017 |
| **Start time:** | 1. Exact start time: | \_\_\_\_\_:\_\_\_\_\_ |
| 2. Exact finish time:  | \_\_\_\_\_:\_\_\_\_\_  |
| **Please note:** the maximum interview duration is 45 minutes! |
| **Location:** | Interview Room, Press Centre  |
| **Speaker:** | Surname: |
| First name: |
| Patronymic (if applicable): |
| **Speaker’s job title:** |  |
| **Organization (which the speaker is representing):** |  |
| **Interview language:** |  |
| **Do you require an interpreter?**(This is a paid service, which can be requested through the Personal Web Office): |   Yes No |
| **From and into which language(s) do you need interpreting services?** | From into (and vice versa)   |

***Requests should be emailed to the Roscongress Foundation at*** ***press.centre@roscongress.org*** ***by February 20, 2017. Please allow three working days for consideration of your request.*** ***The Organizing Committee will only consider applications in which all fields have been correctly completed. The Organizing Committee reserves the right to refuse providing services without explanation.***